

Navo Middle School



Band Handbook 2019-2020

www.navoband.org

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Welcome to the 2019-2020 Navo Band

Congratulations on being a member of the Navo Panther Band. The band program will provide participating students with an enriching, creative, educational, and rewarding experience. This handbook has been prepared for the Navo Panther Band students and their parents to inform you of our band's goals, objectives, and policies.

The reason for these policies is to continue to build a band program of the highest quality and to give every band student the best instruction possible. All students and parents are expected to read the entire handbook carefully to avoid conflicts with the procedures and rules stated within. We are extremely fortunate to have school board members, administration, faculty, and especially parents who are committed and dedicated to creating and maintaining a band program of the highest quality! If you have any questions or concerns throughout this year, please do not hesitate to contact us by either email, telephone, or look at our website:

www.navoband.org

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Navo Band Goals

- To instill an individual desire to succeed
- To promote cooperation and teamwork
- To promote respect for one another
- To express the aesthetic value of music through performance skills and theory comprehension
- To academically fulfill the state and district requirements for fine arts in the school curriculum

Navo Band Ensembles

Navo Beginner Band

The beginner band classes at Navo are comprised of sixth graders. In the beginner band classes, students will learn from basic to more advanced skills of how to play their individual instruments. Beginner band students are required to participate in all scheduled performances, all before and after school rehearsals, and a band festival in the spring. **Performances are REQUIRED and are not optional since band is a performance based class.**

Beginner Band Objectives –

- Demonstrate correct posture while playing an instrument
- Demonstrate correct embouchure while playing a wind instrument
- Demonstrate correct hand and stick position while playing a percussion instrument
- Be able to produce a characteristic tone on your instrument
- To understand and demonstrate various articulation markings; slurring and tonguing
- Clap and count various rhythms that include whole, half, quarter, dotted quarter, eighth notes, and sixteenth notes
- Play at least 8 major scales and arpeggios at least one octave and the chromatic scale
- Develop technical motor skills such as tapping your toe to the beat and clapping rhythms at different tempos
- Develop listening skills including intonation: the ability to play in the center of the pitch – not sharp or flat

- Demonstrate correct knowledge of musical terms
- Develop listening skills within small and large ensembles of like and different instruments
- To develop socially through large-group interaction
- To develop personal and social self-discipline

Beginner Band Performance Expectations/Requirements –

- Fall, Winter, and Spring Concerts
- One to two after school rehearsals before each performance
- Participation in Solo/Ensemble in May
- Practice Daily 20-30 min
- Have all materials daily: instrument, band binder with music, method book, sheet music, handouts, and a pencil.

Navo Advanced Bands

Symphonic Band

This ensemble is comprised of seventh and eighth graders. The standards are high for this group and they play music that is challenging. Symphonic Band students are required to participate in all before and after school sectionals, all before and after school rehearsals, and all scheduled performances and festivals. **Performances are REQUIRED and are not optional since band is a performance based class.**

Symphonic Band Objectives –

- Demonstrate ability to clap, count, and play sixteenth notes, triplets, and dotted eighth sixteenth note rhythms
- To further develop listening skills including intonation
- To comprehend musical phrasing
- Learn the art of following a conductor in a large ensemble
- Demonstrate ability to play in different musical styles
- To demonstrate knowledge of eight major scales along with the chromatic scale corresponding with All-Region requirements
- To learn performance procedures including stage presence and perform before a live audience
- To understand the consequences of individual actions at a group level

Symphonic Band Performance Expectations/Requirements –

- Fall, Winter, and Spring Concert
- Festivals/UIIL
- Before and After School Sectionals (scheduled around most school conflicts)
- Participation in Solo/Ensemble in May
- Practice Daily 20-40 min
- Have all materials daily: instrument, band binder with music, method book, sheet music, handouts, and a pencil
- **Optional Participation in All-District tryouts if director feels you are prepared**
- **Optional Participation in All-Region tryouts if director feels you are prepared**
- Participation in Navo Football game performances and Sounds of the Stadium

Navo Wind Ensemble

This ensemble is comprised of the most advanced seventh and eighth graders in the Navo Band program. The standards are very high for this group and they play music that is technically and musically challenging. Wind

Ensemble members are required to participate in all before/after school sectionals and all before or after school rehearsals. **Performances are REQUIRED and are not optional since band is a performance based class.**

Wind Ensemble Objectives –

- Demonstrate ability to clap, count, and play sixteenth notes, triplets, and dotted eighth sixteenth note rhythms
- To further develop listening skills including intonation; the ability to play in the center of the pitch – not sharp or flat
- Learn the art of following a conductor in a large ensemble
- To comprehend musical phrasing
- Demonstrate ability to play in different musical styles
- To demonstrate knowledge of eight major scales along with the chromatic scale corresponding with All-Region requirements
- To learn performance procedures including stage presence
- To understand the consequences of individual actions at a group level

Wind Ensemble Performance Expectations/Requirements –

- Fall, Winter, and Spring Concert
- Festivals/UIIL
- Before and After School Sectionals (scheduled around most school conflicts)
- Pep Rallies (during school)
- MS Football game performances and Sounds of the Stadium
- Practice Daily 20-40 min
- Have all materials daily
- Participation in Solo/Ensemble in May
- Participation in All-District tryouts in October
- Participation in All-Region tryouts in October

Beginner, Symphonic Band, and Wind Ensemble Performance Dress

Beginner Band Performance Dress –

- Fall Concert – Band T-Shirt and Blue Jeans
- Winter Concert – Sunday Best (no jeans or shorts, school dress code applies)
- Trinity Music Festival – Band T-Shirt and Blue Jeans
- Spring Concert – Sunday Best (no jeans or shorts, school dress code applies)

Symphonic Band and Wind Ensemble Performance Dress -

- Fall Concert – Band T-Shirt and Blue Jeans
- Pep Rally, Football Games, and Sounds of the Stadium – Band T-Shirt and Blue Jeans
- Winter Concert, Festivals, Pre-UIL/UIIL, Spring Concert – Classic “Concert Black” Attire (see below)

Classic “Concert Black” –

This means students will wear all black dress clothing (a solid black shirt with no embellishments). See next page for more specific info for boys and girls.

Girls – **All Black:** Black Dress (not sleeveless) or Blouse (no sleeveless shirts), Dress Pants or Long Skirt, Black Socks or Black Panty Hose, and No or Low-Heel Solid Black Dress Shoe.

WHAT DO I WEAR TO THE CONCERT?



All black, dressy, pants/skirt to ankles, sleeves, flats

Boys – **All Black:** Collared long sleeve black button down dress shirt, Dress Pants, Black Belt, Black Dress Socks (must cover ankles), and solid Black Dress Shoes



Band Fees

Beginner Band

ALL beginner band students are required to pay a band fee of **\$65**. There are reduced fees for those on Free/Reduced Lunch (\$45 for reduced lunch and \$30 for free lunch). Please inquire with the band directors for more details about what is needed to pay the reduced lunch/free lunch fee. This fee covers: band shirt, band method book, music handouts, band binder, sheet protectors, pencil pouch, pencils, transportation to spring festival, and festival entry fees. Students will not be allowed to receive their band shirt or participate in activities covered by this cost until this fee is paid or payment plan is begun. This fee does not take the place of fundraising nor does it cover instrument usage fees. **Band Fee is due September 6th.**

Advanced Bands

ALL advanced band students are required to pay a band fee of **\$70**. There are reduced fees for those on Free/Reduced Lunch (\$45 for reduced lunch and \$30 for free lunch). Please inquire with the band directors for more details about what is needed to pay the reduced lunch/free lunch fee. This fee covers: band shirt, band method book, lyre/flip folder, band binder, sheet protectors, pencil pouch, pencil, music handouts, entries for All-District, All-Region, solo/ensemble contest entry fee, transportation for spring festival, and food after UIL. Students will not be allowed to receive their band shirt or participate in activities covered by this cost until this fee is paid or a payment plan is begun. This fee does not take the place of fundraising nor does it cover instrument usage fees. **Band Fee is due September 6th.**

School Owned Instruments

There is a district required maintenance fee charged to all school owned instruments. These funds are used to do any up-keep on the instruments as needed (cleanings, repairs due to normal wear and tear, etc.). Any repairs due to students mishandling or neglecting the instrument will be charged extra to the student (dents, stuck valves due to irregular oiling, valve mechanism damaged due to mishandling, foreign objects found in the instrument, etc.). The percussion fee covers specialty mallets students are not required to purchase such as bass drum beaters, gong beaters, triangle beaters, chime mallets, etc., as well as drum heads, and maintenance on percussion instruments.

Instrument Usage Fees for School Owned Instruments are due September 6^h.

- **Brass and Woodwind Students Using School Owned Instruments - \$125**

Oboe, Bassoon, Bass Clarinet, Tenor Saxophone, Baritone Saxophone, French Horn, Euphonium, Tuba, Advanced Band Percussion

- **Beginner Percussion Students - \$50**

Charms Information

How to access parent information for

BAND students on CHARMS

- Log on to **www.charmsoffice.com**
- Click on the Enter/Login on the upper right hand side of the screen
- Choose Parents/Students/Member and enter the following login: **navomsband**
- This will bring up the main parent page. This will allow you to look at your child's contact information and band account.
- The password for your child's account is their student ID (unless you have changed this in the past). CHARMS will recommend changing their ID as their password after your first login. Please remember your password since this will be their ID until they graduate and CHARMS will be used through HS.

Please go into your child's account when you get a chance and make sure your contact info is up-to-date. We will use this to send emails out to you about important information and upcoming events.

Band Hall Procedures

Before School Procedures –

Every morning when you arrive at school, wait in your academic wings until the 8:09am bell rings, at which time you may come to the band hall to put away your instrument. If you have a sectional, please arrive at the back door of Navo (by the cafeteria doors) **before** 7:15am. Doors will be locked once sectionals start and you will have to wait until 7:45 before entering the building. This is for security reasons that we are not able to keep the door unlocked and unattended.

After School Procedures –

You must take your instrument home everyday. You are expected to practice a minimum of 20-30+ minutes a day. The only band students allowed to be in the band hall after school are those who are practicing, have sectionals, private lessons, or band officers helping out.

Sectionals

Sectionals are 45 min to one hour a week for our Advanced Band members. We take great care in making sure we avoid as many school conflicts as possible. Sectionals will be either in the morning from 7:15-8:00am or in the afternoon from 3:45-4:30pm. Some weeks we may extend sectionals longer to one hour (we will notify via email ahead of time).

Daily Classroom Procedures and Expectations

- Enter the band hall quietly, level 1 (no running, yelling, or horseplay)
- Put your personal belongings under your chair and out of the way
- Go to your band locker, put your instrument together, and take your seat
- Large instrument cases need to be left in your band locker
- The director will warm up the group together
- Raise your hand if you have a question
- Listen attentively to the director
- Listening (not talking) = LEARNING!

Please Do...

- Treat your band directors with respect
- Treat your fellow band classmates with respect
- Raise your hand if you have something to say
- Listen carefully to all directions
- TRY YOUR BEST!

Please Do Not...

- Bring food, drinks, candy, or gum into the band hall. Food and drink in the room will NOT be tolerated!
- Touch equipment or instruments that are not yours. Only percussionists can touch the percussion equipment!
- Run in the band hall
- Have your cell phone out in class unless the director has given you permission.
- Use foul language. Inappropriate language is unacceptable.

- Talk during class without permission.
- Enter the director's offices or music library without permission.

Navo Band Consequences

The directors do not expect to have many behavior problems with students. If problems arise, they will be dealt with immediately. Be respectful to the directors and your peers and there will not be any problems. The only reason we have band "rules" is to have the most successful band we can. The following consequences may or may not be used in this order.

- Verbal or Non-verbal warning
- Classroom isolation
- Move to last chair
- Not allowed to participate with the rest of the class
- Discipline writing assignment
- Detention
- Call to parents
- Office referral to principal
- Parent/Teacher/Principal conference
- Removed from the band program

If a student is in ISS, Suspended, or in AEP for any reason (academics, disciplinary, dress code, etc.) during the school year the student may lose the privilege of participating in any reward parties or field trips.

Tardies

All students are expected to be on time to every class. We will give you two minutes after the bell rings to be in your chair with all of your supplies out and your instrument put together in ready position. If this is not done in the time given you will be counted tardy. 3 Tardies = Detention

Tardy Consequences:

- Verbal warning
- Teacher Detention on your 4th tardy and parent(s) contacted
- Excessive tardiness will lead to an office referral or removal from the band program

Grading Policy

Attendance

Students are expected to participate in band rehearsals and activities that are scheduled outside of the school day. We understand that absences for personal illness and other extenuating circumstances are sometimes unavoidable. All absences must be approved in advance by the director. Advanced notice should be given at least three school days for morning or afternoon rehearsals and two weeks for performances. Unexcused absences from a rehearsal or performance will result in a zero for that particular event. Please do not schedule doctor's appointments, etc. during sectionals, rehearsals, and performances. Also, if significant dental work is needed such as braces or extractions, please be mindful of your student's upcoming major performances as these types of procedures can drastically affect their playing and take several days for readjustment. Remember – each person is an important part of the band program and cannot be replaced. Communication of attendance conflicts is an important skill for students to develop. Development of this skill requires the continued assistance of the parents/guardians and the directors. Please remember that it is always a good idea to have a written and verbal communication plan. The main office does not tell the directors

the details of a student's absence or if it will be prolonged. Please email a director to notify the directors of all absences.

Major Summative (60%)

All Concerts/Performances
Written and Performance End of Unit Tests
Objective Sheets

Minor Summative (40%)

All Classroom assessment criteria, including but not limited to:
Pre-Tests
Music Theory
Fundamentals
Weekly Playing Quizzes
Technique exercises (non memory)
Scales (non memory)
Sectional Performance Grades
After School Rehearsal Performance Grade

Eligibility

Band activities are divided into two categories: 1.) Co-Curricular 2.) Extra-Curricular.

- 1.) Co-Curricular activities are not subject to the "no-pass, no-play" rule. They are treated as class requirements. **Attendance is mandatory, regardless of the students' grades in other classes.** Examples of co-curricular activities: Winter/Spring Concerts, Pep Rallies, after school rehearsals, clinics, sectionals, etc.
- 2.) Extra-curricular activities are subject to the "no-pass, no-play" rule. Examples are: Football Games, Festivals, UIL, and other "reward" field trips. To participate in one of these activities the student needs to pass all classes. A student is ineligible to participate in extra-curricular activities for the 9 weeks period immediately following a grade of 69 or below in any subject. However, if after the progress report comes out, that student is passing ALL of their classes, they become eligible at the end of the following week. Students have a responsibility to pass their classes to be eligible for extra-curricular band activities.

Equipment And Materials

Instrument Lockers

Each student will be assigned an instrument locker to keep their band materials in during the school day. Please keep lockers locked and clean. No instrument should be left in the band hall overnight or on weekends/holidays. This is a security measure for the safety of the instrument as well as the home practice requirements. Students should not tamper with other student's locks.

Music and Binders

- Please take care of your music and band binder.
- Put your name on your binder and all your music
- All markings on your music should be done in pencil. No pens.
- If you lose or severely damage your band binder, you must pay \$5.00 to get another from the directors

Band Hall and Practice Rooms

These are your facilities and they should reflect your attitude towards the band program.

- Show respect to each other by keeping all these areas neat and clean.
- Absolutely no food, drinks, or candy/gum will be allowed in any practice room or the band hall. We have a water fountain in the band hall for students needing a drink.
- Since there are so many people in and out of the band hall each day, we need your help to ensure that it stays clean and that these rules are followed.
- Some of the practice rooms will be available for before and after school practice.
- Students are encouraged to take advantage of the practice rooms to fulfill their practice requirements.
- No more than the allowed number of students per practice room at one time.
- Practice rooms are for practicing, not socializing or doing homework.

Director's Office

The office is the director's work area. Please do not come into the office without director consent. The telephone is for office use. Students will only be allowed to use the phone in cases of emergencies with the directors permission. There is a phone located in the main office for student use.

Chairs/Stands

The chairs are for sitting only. Please keep all four legs on the floor. The band hall and large ensemble room chairs are set up for the largest class. Please do not remove chairs from the rows. Music stands are for holding music only. They are expensive to replace and can be broken easily by leaning or doing homework on them. Please help keep these for a long time by taking care of them now.

Required Daily Band Materials

- Instrument
- Pencil
- Band Binder issued to you
- Music
- Band book(s) and handouts given to you in class

Student Supplies

All students are expected to provide the appropriate supplies for their instrument. Select supplies may be purchased from one of the band directors or at any music store.

Flute

Cleaning/tuning rod, soft cloth/swab, metronome/ tuner

Reed Instruments

Minimum of 3-5 good playable reeds, reed guard (case), cork grease, a swab for cleaning, metronome/ tuner

Brass Instruments

Soft cloth for grease and oil, valve oil, slide grease, a cleaning snake, mouthpiece brush, a water spray bottle for trombones, metronome/ tuner

Percussion

Each percussion student will be provided with a list of recommended mallets and sticks the first day of school to be purchased each year and continuing through high school. Percussionists will also need a metronome.

Fundraisers

- We try to do donation based fundraisers: Check donations, Practice-a-thon's etc.

Private Lessons

Private lessons are extremely beneficial for your child. Besides individual daily practice, lessons are the most beneficial thing for your band student. Lessons are once a week for about 25 - 30 minutes. All private lesson teachers hired by any Denton ISD school have been through an interview and approval process. The teachers are high quality, professional musicians that teach around Denton and the Metroplex. Please see our band website for current list of private teachers and their contact info.

Social Media

Stay up-to-date by liking our Navo Band facebook page. <http://www.facebook.com/navombsband>

Navo Band Twitter - <http://www.twitter.com/navoband>

Navo Beginner Band Calendar 2019-2020

Calendar is a work in progress. We may add to or change things on here throughout the year. We will make sure to notify you as soon as possible about any changes or additions to this calendar.

	<u>Event/Location</u>	<u>Report/Performance Time</u>
<u>August/September</u>		
Aug 19 (Monday)	Instrument Drive @ NMS	5:00pm - 7:30pm
Aug 19 (Monday)	Band Parent Meeting @ NMS	6:00pm
Sep 6 (Friday)	All Forms Due/Band Fees Due	In class
Sep 6 (Friday)	Movie Party (optional) @ NMS	4:00pm - 6:00pm
<u>October</u>		
Oct 2 (Wednesday)	Beginner Band Rehearsal @ NMS	3:45pm - 4:30pm
Oct 4 (Friday)	Fall Band Concert @ NMS	6:30pm / 7:00pm
<u>December</u>		
Dec 4 (Wednesday)	Beginner Band Rehearsal @ NMS	3:45pm - 4:30pm
Dec 5 (Thursday)	Beginner Band Rehearsal @ NMS	3:45pm - 4:30pm
Dec 6 (Friday)	Winter Band Concert @ BHS	6:30pm / 7:00pm
<u>February</u>		
Feb 25 (Tuesday)	Percussion Bash @ BHS	TBD / 7:00pm
<u>April</u>		
Apr 22 (Wednesday)	Beginner Band Rehearsal @ NMS	3:45pm - 4:30pm
Apr 23 (Thursday)	Beginner Band Rehearsal @ NMS	3:45pm - 4:30pm

Apr 24 (Friday)	Trinity Music Festival @ Main Event	During school day
Apr 30 (Thursday)	Beginner Band Rehearsal @ NMS	3:45pm - 4:30pm
 May		
May 1 (Friday)	Spring Band Concert @ BHS	6:30pm / 7:00pm
May 4 (Monday)	End of Year Assessments Begin	In class
May 7 (Thursday)	Solo/Ensemble Contest @ NMS	4:30pm - 7:00pm (Indiv. times)
May 15 (Friday)	End of Year Party	TBD

****Required Events are in BOLD. Dates are subject to change.****

All changes will be emailed home and can be found on the band website:

www.navoband.org

You can also add the calendar into your device by going to the following address:

<https://tinyurl.com/y5u8kswu>

Navo Advanced Band Calendar 2019-2020

Calendar is a work in progress. We may add to or change things on here throughout the year. We will make sure to notify you as soon as possible about any changes or additions to this calendar.

	<u>Event/Location</u>	<u>Report/Performance Time</u>
<u>August/September</u>		
Jul 31-Aug 2 (Wed-Fri)	NMS Band Camp @ NMS	9:00am - 12:00pm
Aug 19 (Monday)	Band Parent Meeting @ NMS	7:15pm
Aug 26 (Monday)	Sectionals Begin (seperate schedule)	
Sep 6 (Friday)	All Forms Due/Band Fees Due	In class
Sep 6 (Friday)	Movie Party (optional) @ NMS	4:00pm - 6:00pm
Sep 10 (Tuesday)	NMS vs RMS 8th Football Game @BHS	5:30pm - 8:00pm
Sep 21 (Saturday)	WE ONLY - District Help Session @BHS	9:00am - 12:00pm
Sep 30 (Monday)	Sounds of the Stadium @ CH Collins Stadium	6:00pm / 6:30pm - 8:00pm
 <u>October</u>		
Oct 4 (Friday)	Fall Band Concert @ NMS	6:30pm / 7:00pm
Oct 5 (Saturday)	WE ONLY - All-District Auditions @ McMath	8:00am-2pm (Indiv. times)
Oct 23 (Wednesday)	Select WE Students - All-Region Auditions (Oboe, Bassoon, Bass Clarinet, All Saxophones, Euphonium, Tuba)	@Briarhill, LISD / TBD
Oct 26 (Saturday)	Select WE Students - All-Region Auditions (Flute, Clarinet, Trumpet, Horn, Trombone, Percussion)	@McKamy, LISD / TBD
 <u>November</u>		
Nov 1 (Friday)	8th Gr ONLY - BHS Football Game	5:30pm - 9:00pm
Nov 7 (Thursday)	7th Gr Select Band Auditions @ Forestwood	evening TBD (Indiv. times)

December

Dec 6 (Friday)	Winter Band Concert @ BHS	6:30pm / 7:00pm
Dec 13 or 16	WE Select students ONLY - Elementary Tour	During School Day
Dec 14	All-Region Clinic/Concert (for students who make the band)	

January

Jan 10 (Friday)	District Clinic/Concert (for students who make the band) @TWU	
Jan 13 (Monday)	Sectionals Resume (separate schedule)	
Jan 18 (Saturday)	7th Grade Select Band Clinic/Concert (for students who make the band)	
Jan 28 (Tuesday)	WE ONLY - Fine Arts Showcase @ NMS	During School Day

February

Feb 4/11	Pre-UIL @ Lake Dallas HS	TBD
Feb 20	Cluster Pre-UIL @ BHS	TBD
Feb 25 (Tuesday)	Percussion Bash @ BHS	TBD / 7:00pm

March

Mar 4 / 5 (Wed/Thur)	UIL @ Lake Dallas HS	TBD
Mar 23 (Monday)	Pride of Texas Competition / Pinstack in Plano	ALL DAY (TBD)

May

May 1 (Friday)	Spring Band Concert @ BHS	6:30pm / 7:00pm
May 4 (Monday)	End of Year Assessments Begin	In class
May 7 (Thursday)	Solo/Ensemble Contest @ NMS	4:30pm -7pm (Indiv. times)
May 15 (Friday)	End of Year Party	TBD

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